

Dear Prospective Student:

Thank you for your interest in our Emergency Medical Services Program. The field of EMS is a rapidly growing, fast paced and exciting profession for both the volunteer and career provider. The Emergency Medical Services – Paramedic Program meets twice a week and on four Sundays during a semester. The program is eighteen months long and the curriculum follows the National Emergency Medical Services Education Standards and prepares EMT certified individuals to acquire the skills necessary to take the national certification and state protocol examinations for paramedics. The classes and labs will be held in the new Health Professions and Athletics Center (HPAC) on the main campus.

After successful completion of the program, you will take the National Registry Paramedic Practical and Cognitive Exams and the Maryland Protocol Exam. The certificate may be applied to the requirements for an Associate of Applied Science degree in Emergency Medical Services.

If you currently have a Maryland EMT certification and want to apply to our EMS Program, please review the attached information and return the application and other required information to the Chesapeake College EMS Program. If you do not have EMT certification, please contact me about our EMT Program.

Included in this packet is an "EMS Program Application Check List" and detailed directions for taking Accuplacer Tests. The application deadline is **March 31st**. You may also visit www.chesapeake.edu/alliedhealth/ems for more information.

If you would like more information about this career, please contact our Health Professions advisor.

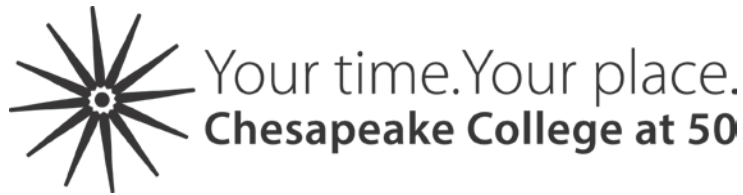
Ms. Lorraine Holden
Dorchester Building, Room D-139
410-822-5400, ext. 2203 or email: lholden@chesapeake.edu

Sincerely,

Jon Longest, M.Ed., NRP
EMS Program Director

Rev. 10/2016

Field work, clinical placements, and certification/licensure may involve drug testing and/or background checks performed at the student's expense.



Application Check-List Emergency Medical Services Program (518 & 519)

This checklist has been created to assist applicants in completing the admissions requirements. Admission to the EMS Program is limited, therefore, selection is competitive.

There are two tracks within the EMS Program. The course that is numbered 518 is the program that allows EMT certified individuals to receive an Associate of Applied Science degree. The course numbered 519 is an 18 month program that allows EMT certified individuals to obtain a certificate. The EMS 518 program requires the student to take Anatomy and Physiology I in the fall and Anatomy and Physiology II in the spring of the first year. These courses are taken concurrently with the other Paramedic courses. Visit our website at <http://www.chesapeake.edu/admissions/reginfo.asp> for more information.

Complete applications are the responsibility of the applicant and necessary for consideration for admission to the program. Please contact Mr. Jon Longest at jlongest@chesapeake.edu or at 410-822-5400 ext. 2724 if you have any questions.

*All required information must be received **by March 31** to be considered by the Admissions Committee*

Please mail your application and all supporting documents to:

Chesapeake College/EMS Program
P.O. Box 8
Wye Mills, MD 21679

All of the following must be completed in order for your application to be complete:

For EMS (518) Applicants must complete BIO 101- Fundamentals of Biology prior to the start of the fall semester with a grade of "C" or better within 10 years of application to the program.

Copy of high school diploma or GED certificate
An official copy of your high school transcript is acceptable
An official copy of your college transcript is acceptable if you have a degree

Copy of current CPR card

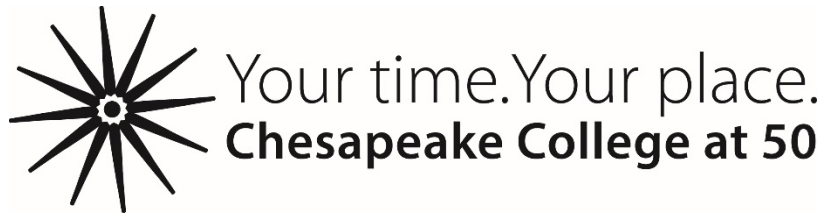
Copy of current EMT card

If college level courses in English and Algebra have not been taken, complete the college placement exams in English, Reading and Algebra. Please refer to "College Placement Exam Directions" that is included in this mailing for more details.

Complete a Chesapeake College application if one has not already been completed
Application can be downloaded from www.chesapeake.edu/admissions/apply.asp
Applications can also be picked up at the Wye Mills and Cambridge campuses

Complete the program specific application.
It can be downloaded from the Chesapeake College website if the general college application has been completed and accepted.

Complete the "EMS Applicant Evaluation Form"
Two company level supervisors will complete this form and forward it to Mr. Longest



ACCUPLACER Placement Test Directions

This document will give additional directions and information about the ACCUPLACER placement tests that are required for the Emergency Medical Services Programs. (518 & 519)

The Emergency Medical Services programs require that applicants take the college placement exams in English, reading, and algebra.

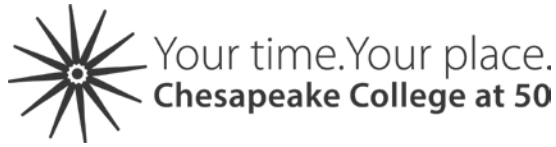
The following people are exempt from taking the CPE:

- Applicants who have completed ENG 101 (Composition) and MAT 204 (Statistics) or higher level classes.

An official college transcript is required to verify and document a grade of "C" or better in each course. If the courses were taken at Chesapeake, an official transcript is not required.

Procedures

- Prepare for ACCUPLACER by clicking [HERE](#) and complete math exercises at www.math.com. SAT prep books can also provide a review before assessment.
- Schedule by calling the Testing Center at 410-822-5400 ext. 2344. Please click this link for more information: [ACCUPLACER and Placement Testing Information](#).
- Present photo ID
- Arrive at least two hours before closing time to take the assessment
- Request a printed copy of your results and attach them to your program specific application
- If retesting is necessary you must wait at least 24 hours and complete a self-study before taking the test again. Only the first test is free of charge.
- If a passing score on these tests *cannot* be obtained, it will be necessary for the applicant to take the appropriate English and/or a math course(s).



**Chesapeake College Applicant Evaluation Form
EMS Program**

Directions: This form is used by the college as an evaluation tool to assist in the admission process. Section one provides statistical and general information to assess EMS experience. Section two contains two evaluations that need to be completed by two separate supervisors or officers. If you have any questions about this form, please call Mr. Jon Longest at 410-822-5400 ext. 2724 or email at jlongest@chesapeake.edu. Please mail the completed form to:

**Mr. Jon Longest
Chesapeake College
P.O. Box 8
Wye Mills, MD 21679**

Thank you for taking the time to support your member and the Chesapeake College EMS Program.

Section One
Can be completed by company statistician

Applicant's Name: _____

EMT/CRT Experience	
Date of initial EMT/CRT certification (month/year)	
Number of EMS calls this year to date	
Number of EMS calls last year	
Total number of EMS calls with your company	
Any additional EMS duties/positions	

Additional Comments:

Evaluation 1

DATE OF EVALUATION:	EVALUATOR:
⇒ Please rate the applicant in the following categories	
GRADING SCALE	
5 Very Good 4 Good 3 Needs minor improvement 2 Needs major improvement 1 Unacceptable	
APPLICANT EVALUATION	
(CIRCLE)	
5 4 3 2 1	<p><u>Professionalism / Attitude:</u> <i>The applicant's behavior demonstrates integrity, empathy, self-motivation, self-confidence, team work, diplomacy, respect, patient advocacy, careful delivery of service, appropriate appearance and personal hygiene.</i></p> <p>ADDITIONAL COMMENTS:</p>
5 4 3 2 1	<p><u>Learner Characteristics:</u> <i>Accepts constructive criticism, takes personal responsibility for self-improvement.</i></p> <p>ADDITIONAL COMMENTS:</p>
5 4 3 2 1	<p><u>Medical Knowledge:</u> <i>Does the applicant provide excellent patient care and demonstrates proper Basic Life Support patient management.</i></p> <p>ADDITIONAL COMMENTS:</p>
5 4 3 2 1	<p><u>Communication Skills:</u> <i>Interacts with patients and other members of the EMS Department in an appropriate manner. Performs and reports patient assessments, completely and proficiently.</i></p> <p>ADDITIONAL COMMENTS:</p>
5 4 3 2 1	<p><u>Leadership Skills and Abilities:</u> <i>Ability to successfully lead the EMS team during while providing patient care.</i></p> <p>ADDITIONAL COMMENTS:</p>

What are the applicant's strengths as an EMS Provider?

What are area(s) the applicant need to improve upon?

Signature:

Title:

Date:

Evaluation 2

DATE OF EVALUATION:	EVALUATOR:
⇒ Please rate the applicant in the following categories	
GRADING SCALE	
<p>5 Very Good</p> <p>4 Good</p> <p>3 Needs minor improvement</p> <p>2 Needs major improvement</p> <p>1 Unacceptable</p>	
APPLICANT EVALUATION	
(CIRCLE)	
5 4 3 2 1	<p><u>Professionalism / Attitude:</u> <i>The applicant's behavior demonstrates integrity, empathy, self-motivation, self-confidence, team work, diplomacy, respect, patient advocacy, careful delivery of service, appropriate appearance and personal hygiene.</i></p> <p>ADDITIONAL COMMENTS:</p>
5 4 3 2 1	<p><u>Learner Characteristics:</u> <i>Accepts constructive criticism, takes personal responsibility for self-improvement.</i></p> <p>ADDITIONAL COMMENTS:</p>
5 4 3 2 1	<p><u>Medical Knowledge:</u> <i>Does the applicant provide excellent patient care and demonstrates proper Basic Life Support patient management.</i></p> <p>ADDITIONAL COMMENTS:</p>
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What are the applicant's strengths as an EMS Provider?

What are area(s) the applicant need to improve upon?

Signature:

Title:

Date: