



CHESAPEAKE JOB LISTING

June 7, 2018

EMPLOYMENT SERVICES

P.O. Box 8, Wye Mills, MD 21679

The Office of Employment Services publishes this listing of job openings for Chesapeake College students and residents of the community. Please follow the application procedure outlined in each job announcement if you are interested in applying for one of the positions. For more information please contact the Office of Employment Services at (410) 822-5400, 758-1537, or 228-4360, ext. 5804.

1880 Bank (873) Part-Time Teller Position - 29 hours per week to work at both Talbot County and Dorchester County locations. Must be available to work Saturdays 8:15 to 12:15. Flexibility, Teamwork and Energy a MUST. Send resume to: 1880 Bank, Attn: Judann Culver, 501 Idlewild Ave., PO Box 629, Easton, MD 21601 or fax to 410-819-8091 or email: judann.culver@1880bank.com. E.O.E M/F. (Date listed: 4/5/18 Updated 5/10/18)

Aerotek (1081) **Electricians** (JO#846769); **Fabricator/Assemblers** (JO#846771); **Industrial Assemblers** (JO#846776). **APPLY**. (Date listed: 6/4/18)

Ava's Pizzeria and Wine Bar (1072) **Line Cook** (MWE Job Order #845678); **Dishwasher** (MWE Job Order #845681). Email resumes to: bball@avaspizzeria.com, go to www.avaspizzeria.com, or MWE online at: www.mwejobs@maryland.gov. (Date listed: 6/4/18)

Benedictine (874) **Direct Support Professionals**. We have full-time and part-time direct care positions in School Residential and Adult Group Homes. New to the career field? No problem! We are introducing a new Direct Support Professionals PAID training program! Visit our website or call 410-364-9625 for more information. (Date listed: 4/5/18)

Best Western (1037) Grasonville, Maryland. **Room Attendants** (MWE Job Order #830684). Apply in person. (Date listed: 5/16/18)

B & G Foods, Inc. (1061) a major food manufacturer and distributor of several well-known national food brands, has an immediate opening in its manufacturing plant located in Hurlock, Maryland for the following position: **Facilities Maintenance Planner/Coordinator**. The Facilities Maintenance Planner is responsible for the planned maintenance on all facility equipment and facility machines, support equipment and plant utility equipment while maintaining compliance with all work orders requests, hygiene and sanitation rules, and ensuring all job related quality standards are met. Responsibilities/Duties: •Continuously reviews equipment operations and line conditions in order to minimize any unplanned downtime; anticipate problems; plan future repairs and identify opportunities for improvement. •Imports into Excel information contained in our CMMS to trend maintenance downtime, maintenance uptime and PM compliance. Create graphs to reflect trending patterns. •Plans/schedules/audits work completed by technicians through work order management system. •Creates part kits for technicians. •Through the use of machine manuals, equipment suppliers and any other resources necessary, assists Maintenance Manager to resolve with urgency; machine problems, quality issues and package performance issues. •Identifies and reports any issues regarding building and grounds deficiencies that may impact shift performance. Recommends proper course of action. •Supports equipment upgrades, plant improvements, expansions, and installations by conferring

and collaborating with other operations personnel, design engineers and outside contractors.

- Carries out projects that improve efficiencies, reduce operating cost or improves equipment reliability with or without assistance. Observe, documents and offers suggestions for facility equipment modifications, changes and upgrades that improve plant environment.

Education/Skills/Abilities/Experience: •Project Management experience preferably within a manufacturing industry. •General mechanical and electrical knowledge. •Possess strong Microsoft Office skills (Word, Excel and Outlook). •Possess good organizational skills; demonstrated ability to prioritize work load effectively. •Able to communicate effectively with others and to establish and maintain a cooperative, professional, positive, and -harmonious working relationship with all personnel and management levels. •Must have the capacity to understand and use pertinent computer software programs that the company utilizes and are pertinent to maintenance and production operations. •Knowledge of OSHA requirements. Position provides a competitive wage adjusted for skill level and experience and the opportunity for our fulltime benefit package which incl. medical, dental, vision, 401(k), vacation, sick pay, paid holidays and company pension. To formally apply visit us at <http://www.bgfoods.com/careers/jobs> and select the HL Facilities Maintenance Coordinator position. Equal Employment Opportunity: B&G Foods is an equal opportunity/affirmative action employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, genetic information, national origin, disability status, protected veteran status, or any other characteristic protected by law. Click [HERE](#) for more information about your EEO rights as an applicant under the law. (Date listed: 5/22/18)

Binkley & Hurst, LP (1070) 12455 Browntown Rd., Kennedyville, MD. **Assistant Service Manager** (Refer to Job Order #843700); **Parts Sales Associate** (Refer to Job Order #843709). Apply: <https://brinkleyhurst.com/about/carreers>. (Date listed: 5/30/18)

Blind Industries and Services of Maryland (1058) Has the following position at their water bottling plant in Federalsburg. **Maintenance Mechanic** (JO#843281). Apply on line at: <https://www.bism.org/career>. (Date listed: 5/23/18)

Bridges Land Management (932) **Irrigation Technician.** Growing St. Michael's landscaping company is looking for an Irrigation Tech to join our team. Must have working knowledge of underground systems, basic pipe sizes and irrigation design. Ability to assist in the diagnosis, repair and install irrigation systems for our clients. Must be able to set and maintain times on electronic valve clocks and ability to troubleshoot computerized electronic systems, irrigation controllers, solenoid valves and sprinkler heads of all types and manufacturers. Ability to assist in map system locations for master plans. Operate trencher equipment. Must be able to work 40+ hours per week. Paid Weekly. Call Micki at Bridge's Land Management or apply in person at 1114 S. Talbot Street, St. Michaels, MD 21663 410-820-4784, 8am-3pm, special arrangements can be made for interviews outside of these times. (Date listed: 4/17/18 Updated: 5/17/19)

Bridges Land Management (931) **Class A and B CDL Driver** Wanted Local Deliveries (St. Michaels). Growing St. Michael's landscaping company is looking for Class A and Class B CDL Drivers. Must be available for work at all times in order to meet customer pickup and delivery schedule. Operate vehicle safely within DOT regulations that govern safe driving, hours of service, inspection, maintenance. Be able to Lift a minimum of 50 pounds on a regular basis multiple times a day. Must have the ability to read, write, speak English with general mental abilities to handle receipts, read maps, road signs, maintain logs, etc. We are a local based company on the Eastern Shore. Most deliveries and equipment mobilizations are local around St. Michael's, Easton area. Occasionally may need to travel to pick up materials. Must be able to work 40+ hours per week. Call Micki at Bridge's Land Management or apply in person at 1114 S. Talbot Street, St. Michaels, MD 21663 410-820-4784, 8am-3pm, special arrangements can be made for interviews outside of these times. (Date listed: 4/17/18 Updated: 5/17/18)

Bridges Land Management (930) **Hardscape Foreman and Laborers.** Growing St. Michael's company looking for experienced hardscape installer with mason experience. Responsibilities will include creating designs per customers specifications, material procurement,

assistance with crew mobilizations, installation supervision and quality control, monitoring and inspection of plants, replacements, grading issues and other Hardscape issues. Fluent in Spanish is a plus along with minimal knowledge of grading and drainage. Must be reliable. Must be able to work 40+ hours per week and pass a Pre-employment drug screening and have valid driver's license. Salary commensurate with experience. Call Micki at Bridge's Land Management or apply in person at 1114 S. Talbot Street, St. Michaels, MD 21663 410-820-4784, 8am-3pm, special arrangements can be made for interviews outside of these times. (Date listed: 4/17/18 Updated: 5/17/17)

Bridges Land Management (929) Laborer - Start TODAY. Fast growing landscaping company in St. Michael's is looking for hard working laborers. Plenty of overtime opportunities. Weekly pay. Must pass a pre-employment drug screening. A valid Maryland driver's license a plus. We are looking to hire experienced skilled laborers and also general helpers. Good attitude a must. We are a team, you must be reliable. Wages are based on experience with plenty room for growth. Call Micki at Bridge's Land Management or apply in person at 1114 S. Talbot Street, St. Michaels, MD 21663 410-820-4784, 8am-3pm, special arrangements can be made for interviews outside of these times. (Date listed: 4/17/18 Updated 5/17/18)

Bridges Land Management (928) Mechanic's Assistant. Looking for organized and thorough full-time hard worker for shop. Must be able to assist Mechanic in all aspects. Must be familiar with wiring, hydraulics, filters, etc. Must be able to work 40+ hours per week and pass a Pre-employment drug screening and have valid driver's license. Paid Weekly. Call Micki at Bridge's Land Management or apply in person at 1114 S. Talbot Street, St. Michaels, MD 21663 410-820-4784, 8am-3pm, special arrangements can be made for interviews outside of these times. (Date listed: 4/17/18 Updated 5/17/18)

Brightstar Care (1030) CNAs (JO#830171); GNA/HHAs (JO#830216). [Apply online.](#) (Date listed: 5/15/18)

Bryan and Sons (1016) is seeking a **Residential Foreman** to supervise field operations within our Residential Division. Work will take place primarily in Talbot County, MD. This position will be filled by a person capable of managing crews to produce high-quality landscape/hardscape installations efficiently. The selected candidate will have a thorough understanding of site grading/drainage and the ability to shoot grades, as well as experience in septic system installation and driveway renovation/construction. Experience operating small construction equipment (tractors, skid steers, etc.) is required. The person selected for this position must be able to lift up to 50lbs. and work in the field under all conditions. A valid MD Driver's License and the ability to pull trailers up to 10,000lbs. is required. Resume, if available, can be sent to info@bryan-and-sons.com or an application can be filled out at our office at 7140 Barkers Landing Road, Easton, MD. For additional information, please call our office at 410-819-3001. (Date listed: 5/8/18)

Bryan and Sons (1015) is seeking a **Heavy Equipment Operator** for our Commercial Division. Work will take place primarily in Pittsville, MD and Millville, DE. This position will be filled by a person capable of reading blueprints. The selected candidate will have a thorough understanding of grade and a clean driving record. Experience operating large construction equipment (tractor pan, dozer, grader, excavator, etc.) is required. The person selected for this position must be able to lift up to 50lbs. and work in the field under all conditions. A valid MD Driver's License and the ability to pull trailers up to 10,000 lbs. is required. Resume, if available, can be sent to info@bryan-and-sons.com or an application can be filled out at our office at 7140 Barkers Landing Road, Easton, MD. For additional information, please call our office at 410-819-3001.(Date listed: 5/8/18)

Bryan and Sons (1014) is hiring **CDL Truck Drivers** for our Commercial Division. Work will take place primarily in Pittsville, MD and Millville, DE. We are looking for CLASS A drivers with experience moving equipment and CLASS B drivers with experience hauling hot mix. Selected candidates will have solid experience and a clean driving record. Resume, if available, can be

sent to info@bryan-and-sons.com, or an application can be filled out at our office at 7140 Barkers Landing Road, Easton, MD. For additional information, please call our office at 410-819-3001. (Date listed: 5/8/18)

Bryan and Sons (1013) is hiring a **Pipe Foreman** for our Commercial Division, to supervise a 3-5 man crew in the installation of different types of pipe materials for storm or sanitation sewers, drains, and water mains. Work will take place primarily in Pittsville, MD and Millville, DE. Experience with serving as a pipe layer foreman, specifically for deep sewer work including dewatering trenches and well pointing, is required. Compensation will be based on level of experience. Resume, if available, can be sent to info@bryan-and-sons.com, or an application can be filled out at our office at 7140 Barkers Landing Road, Easton, MD. For additional information, please call our office at 410-819-3001. (Date listed: 5/8/18)

Bryan and Sons (1012) is hiring a **Pipe Layer** for our Commercial Division, to lay pipe for storm or sanitation sewers, drains, and water mains. Work will take place primarily in Pittsville, MD and Millville, DE. The position will be filled by a pipe layer experienced with grading trenches or culverts, positioning pipe, sealing joints, dewatering trenches and well pointing, particularly for deep sewer work. Compensation will be based on level of experience. Resume, if available, can be sent to info@bryan-and-sons.com, or an application can be filled out at our office at 7140 Barkers Landing Road, Easton, MD. For additional information, please call our office at 410-819-3001. (Date listed: 5/8/18)

Candle Light Cove (1028) (An assisted living facility), 106 W. Earle Avenue, Easton, MD 21601. **Director Dining Services** (JO#829671); **Dir. Environmental Services** (JO#791835); **CNA/Caregivers**- FT and PT (JO#733155); **Housekeepers** (JO#733167); **Food Service Assistant** (JO#794497); **Resident Care Assistant** (JO#798025); **Cooks** (JO#829675); **LPN-Charge Nurse** (JO#829679). Apply on line at: www.integracare.com. (Date listed: 5/14/18)

Captain's Ketch Seafood (936) located in Easton, MD has an immediate opening for a **part-time counter/prep person**. Must be motivated with the ability to work as a team player. Our hours of operation are Mon-Wed 10am-6pm and Thur-Sat 9am-6pm. Please apply within. Contact Nancy, our Retail Manager with any questions at 410-820-7177. (Date listed: 4/18/18 Updated 5/17/18)

Caroline County Government (1082) **Correctional Officer** (MWE #846805). **Open until Filled**; **PT EMT-B** (MWE #830698); **PT EMT I/Paramedic** (MWE #830708). **Open Until Jul 15, 2018**. Apply online at www.carolinemd.org. (Date listed: 6/4/18)

Chatham Village Apartments (1025) located in Easton, MD is hiring **Lifeguards/Pool Operators** for the 2018 summer. Part-time position Memorial Day to Labor day with flexible hours. Must be a Certified Pool Operator. \$14.00/hour. Please email resume to: chatham1@goeaston.net. (Date listed: 5/14/18)

Chesapeake Bay Hyatt (1063) **Golf Course Maintenance** (JO#843758); **Cosmetologists** (JO#843751); **Massage Therapists** (JO#843744); **Restaurant Servers** (JO#843739); **Bartenders** (JO#843737); **Cooks- All Positions** (JO#843741); **Front Office Clerk** (JO#843746); **Housekeepers** (JO#843735); **Retail Giftshop Clerk** (JO#843754); **Seamstress** (JO#843763). Apply on line at: www.chesapeakebay.hyatt.com. (Date listed: 5/24/18)

Chesapeake Bay Maritime Museum (1045) St. Michaels, MD. PT/FT **Seasonal Store and Admissions Associates** (MWE Job Order #830961); **Shipwright Apprentice** (MWE Job Order #830967); **Small Craft Boat Rental Attendant** (MWE Job Order #831024). Apply in person, by mail, or via email at: hr@cbmm.org. (Date listed: 5/17/18)

The Chesapeake Center, Inc. (933) 713 Dover Rd, Easton, MD 21601. **Sewing Machine Operator.** Overview: The commercial sewer will provide quality sewn work to trimming production area on a daily basis based on orders that are received. The commercial sewer is responsible for sewing the cloth the appropriate size as directed by the Production Supervisor. Job Summary: The commercial sewer is responsible for producing cloths to adhere to Military Specification (MIL-DTL-24671C). Daily production totals will be assessed by the Production Supervisor. Physical Requirements: This job requires good physical and mental health. Physical activities may include lifting of material to and from the work station. Other physical requirements of the commercial sewer may include working from a seated position the entire shift. Qualifications/Education: The commercial sewer will be employed to manufacture quality work as specified by the Production Supervisor. A high school diploma/GED is not required for this position. Job Duties: 1.Perform serge and single needle operation as required. 2.Maintain quality and ensure that all product is sewn to MIL-Spec standards at all times. 3.Maintain production goals as set forth by the Production Supervisor. 4.Perform other duties and functions as assigned by the Vocational Services Director. Please call The Chesapeake Center 410-822-4122. (Date listed: 4/17/18 Updated: 5/17/18)

The Chesapeake Center, Inc. (793) 713 Dover Road, Easton, MD 21601 - 410-822-4122 - www.chesapeakecenter.org. Go to website or call for information about the following openings: **Direct Support Professionals One on One** – Chesapeake Group Homes - Full Time & Part Time, all positions - 2pm-10pm, 10pm-8am, every other weekend; **Direct Support Professionals** – Chesapeake Group Homes - Full Time & Part Time, all positions - 2pm-10pm, 10pm-8am, every other weekend; **ISS Assistant** – Chesapeake Center Inc. - Flexible Hours (Afternoons, Evenings, and every other Weekend) working with adults with disabilities in the community. **Residential Supervisor** (JO#811757). To apply: Please call Jen Willey 410-822-4122 ext. 128 (Date listed: 3/19/18 Updated 5/18/18)

Chesapeake College (1093) is currently accepting cover letters and resumes for the following replacement position: **Director of Non-Credit Healthcare Programs, Grade: DIR1.** The Director of Non-Credit Healthcare Programs plans, organizes, directs, staffs, and evaluates programs in conferencing, professional development, corporate training, continuing education, and community education, trains, supervises, and evaluates staff as appropriate; develop new programs based on emerging trends; performs specific job tasks/functions unique to position as assigned by supervisor. Requirements: Bachelor's degree required, with preference in fields related to healthcare, education, business management or administration, and minimum of three years' experience in program management, corporate training or education. Required Skills:

- Advanced knowledge of the methods, techniques, principals, and procedures associated with area of specialization;
- Develop and maintain relationships with various community, business, and government groups;
- Ability to facilitate training programs, workshops, meetings, etc.;
- Ability to identify and assess needs and to develop and implement programs in area of expertise;
- Ability to resolve conflicts and solve problems;
- Ability to work and cooperate with co-workers and supervisors at all levels;
- Ability to work with, within, and promote a diverse workforce and environment;
- Ability to train, supervise and evaluate the work of others;
- Knowledge of relevant computer software applications;
- Ability to develop and track budgets;
- Ability to coordinate the activities of several ongoing projects;
- Excellent communication skills;
- Ability to understand and act on oral and written instructions in English;
- Ability to maintain customer service and satisfaction as it relates to assigned unit or area of expertise;
- Ability to learn and perform all essential job functions accurately;
- Ability to learn the College's mission and vision and the role of the position in achieving them;
- Ability to develop new business, partnering with outside organizations for contract and co-sponsored training;
- Research and develop new training programs.

Responsibilities:

- Assess the needs of professionals, businesses, industry and government organizations, and community groups for courses, seminars, training programs, workshops, and conferences;
- Develop new programs and offerings to meet the needs identified through the assessment process;
- Resolve conflicts and solves problems;
- Interview and hire adjunct faculty;
- Prepare, issue and track billings for partnering organizations;
- Monitor course enrollments to ensure profitability;
- Manage online payroll for contracted temporary employees;
- Develop marketing materials and strategy for existing and new programming;
- Attend

community activities to market and promote Continuing Education offerings; •Supervise and evaluate the work of assigned staff; •Prepare and manage budgets for area of responsibility and establish revenue targets; •Provide statistical data and documentation as needed for various College, federal, and state reports; •Develop and execute a targeted marketing plan and coordinate the development of brochures, press releases, and other materials; •Interact with internal and external customers to provide necessary support services for scheduled programming; •Compose and prepare various correspondence to customers in area of expertise, including proposals, grant proposals, program descriptions, and agreements; •Facilitate meetings, training programs, workshops, and other activities as necessary; •Set and evaluate annual unit goals and performance objectives; •Maintain a current knowledge of emerging trends and changing technologies in order to develop new programs in area of expertise; •Maintain and conduct an aggressive outreach program and a high level of visibility with business, government, students and community organizations; •Perform specific job tasks/functions unique to position as assigned by supervisor; •Develop, with supervisor, an annual performance plan detailing goals and objectives; •Follow established MHEC guidelines for co-sponsored and contract training programs; •Negotiate and manage contractual agreements with community and partnering organizations. Interested applicants should submit a cover letter and resume to hr@chesapeake.edu on or before Friday, June 22, 2018. Chesapeake College is an Equal Opportunity Employer. Minorities and Women are encouraged to Apply. (Date listed: 6/7/18)

Chesapeake College (1069) Are you looking for an interesting and challenging part-time career? Chesapeake College is hiring a **Part-time, Literacy Instructor for the English Language Learner Program**. This class is specifically designed for Spanish speaking ESL students who are non-literate in their first language as well as English. Instruction will focus on the basic literacy and classroom skills needed for students to be more successful in learning English. Class will meet for 3 hours per session, 3 sessions per week. Rate of pay is \$24 per hour. Requirements: Applicants for the position must be bilingual in Spanish and English; this will be verified by assessment. Must be comfortable using online learning platforms; strong technology skills are a must. Bachelor's degree required. Education or related degree with teaching experience preferred; teaching experience with adult learners is a plus. Ability to respond to the needs of participants using a variety of teaching methods required. Preference given to applicants who clearly state in their cover letter how their experience relates to this opportunity. Reference required. Please email your cover letter and resume to Jason Mullen at jmullen@chesapeake.edu. Please submit by June 15th 2018. (Date listed: 5/30/18)

Chesapeake College (1067) is currently accepting cover letters and resumes for the following replacement position: **EMS Clinical Coordinator/Instructor, 12-month Faculty Member**. Chesapeake College invites applicants to apply for a twelve-month, EMS faculty position beginning July 2018. This position is responsible for all aspects of clinical education for the EMT and Paramedic Programs. The position also includes classroom and lab instruction. Requirements: Minimum of a Bachelor's degree, but a Master's degree is preferred. At least five years of experience as a paramedic and two years of teaching experience. Interested applicants should submit a cover letter and resume to hr@chesapeake.edu on or before Wednesday, June 13, 2018. Please visit our website for information. www.chesapeake.edu/employment. Chesapeake College is an Equal Opportunity Employer. Minorities and Women are encouraged to Apply. (Date listed: 5/29/18)

Chesterwye Center (1022) is currently seeking caring and compassionate professionals for positions in our Residential program working with Individuals with Intellectual and Developmental Disabilities. Must successfully pass all pre-employment screenings. We have various positions available: weekends, weekdays, 3:00pm-11:00pm, Awake Overnight (11:00pm – 9:00am) both weekdays and weekends. Some of our positions are 7 days on, 7 days off. Or, do you have spare time on your hands and would like to make good use of it. People we support with disabilities who live at home are needing to get out into the community. They live in Centreville, Grasonville, Stevensville and Barclay. You could change their lives! Our company benefit package is excellent: medical, dental, vision, wellness, 401K, Flex Spending Account (FSA), as well as Aflac.

If you are looking for a rewarding career with benefits and great people to work with, contact Cathy at cdordick@chesterwye.com or call me at 410-827-7048. (Date listed: 5/10/18)

Choptank Transport (660) Inside Sales Representative: Are you searching for a dynamic role that plays off your communication and problem-solving skills? Are you hunting for a stable company that offers growth opportunities and development? As an Inside Sales Representative with Choptank, you will be on the front lines of assisting customers get their valuable products shipped from point A to point B. You'll be prospecting leads, cold-calling on prospective accounts via phone, building relationships with your customers, and managing their accounts. Your accounts won't be "one and done," but rather long term associations that make a big impact on your customers' bottom line. Are you a smart, competitive, business-minded professional who isn't afraid to start from scratch and build a book of business on your own? Choptank is a Third Party Logistics (3PL) provider, meaning we bring companies who need to ship products and those with trucks together. Our customers want to focus on crafting and selling their products, not looking for trucks to move it and hoping they get a fair price for the shipping. We take that worry off their plate and get them the best deals in the market. We offer solutions and give them results. For more information on the position, or to submit your application, please visit our online career portal at www.choosechoptank.com. (Date listed: 2/14/18 Updated 3/15/18)

Choptank Transport (659) Carrier Sales Support Representative: Are you searching for a dynamic role that plays off your communication and problem-solving skills? Are you hunting for a stable company that offers growth opportunities and development? As a Carrier Sales Support Representative with Choptank, you'll be talking to lots of potential carriers and negotiating the movement of our customers' freight, while ensuring your carriers know they have your support for anything that might happen along the way. This is your time to let your critical thinking skills shine through. We're not a "one and done" environment, so you are on the front lines of building relationships with those carriers as well. You will also be working with our sales department as well as the rest of your logistics team, so an excellent work ethic and communication skills are key. Worried that you don't know anything about logistics? We will train you! Choptank has a state-of-the-art, award-winning training program crafted to make sure you have all the tools and knowledge you will need to be successful in your new career. (Positive attitude and coachability required). Choptank is a Third Party Logistics (3PL) provider, meaning we bring companies who need to ship products and those with trucks together. Our customers want to focus on crafting and selling their products, not looking for trucks to move it and hoping they get a fair price for the shipping. We take that worry off their plate and get them the best deals in the market. We offer solutions and give them results. For more information on the position, or to submit your application, please visit our online career portal at www.choosechoptank.com. (Date listed: 2/14/18 Updated 3/15/18)

Coach New York (1046) Queenstown, MD. Assistant Manager (MWE Job Order #827250). (Date listed: 5/18/18)

Compass Regional Hospice (1033) Development Assistant. The Development Assistant plays an important role by providing administrative support to the Development Office and participating in all fundraising activities including donor and public relations, direct mail appeals, and special events. Responsibilities will include tracking philanthropic requests, pledges, contributions. Preparing donor acknowledgment letters. Assisting in fundraising. Preparing reports. Maintaining an accurate data base. Qualifications: A minimum of three years' experience in an administrative position, preferably in a not-for-profit development office. Proficiency in Microsoft Word, Excel and PowerPoint. Excellent verbal and written communications skills. Ability to present information concisely and effectively, both verbally and in writing. Ability to organize and prioritize work. Excellent interpersonal skills. Please submit your resume and cover letter to HR@compassregionalhospice.org. (Date listed: 5/15/18)

Compass Regional Hospice (1032) Hospice Aide – Hospice Center (Certified Nursing Assistant/Med Tech). Compass Regional Hospice is seeking compassionate and professional Certified Nursing Assistants to provide personal care services, administer medication and perform related tasks in accordance with the plan of treatment as assigned to our terminally ill patients. This position requires providing care on rotating 12-hour shifts, seven days per week at any of our three patient care facilities. Please submit your resume and cover letter to HR@compassregionalhospice.org. (Date listed: 5/15/18)

Compass Regional Hospice (1031) Hospice Nurse – Center. The Hospice Center Nurse provides skilled nursing assessment, planning and care to maximize the comfort and health of patients and their families. The hospice center nurse is responsible for identifying patient/family needs and for providing supportive care in accordance with the attending physician's orders. Accurate documentation and timely completion of all paperwork required. Minimum Qualifications: •Registered Nurse from an accredited college or university, •Possession of a current license to practice as a registered professional nurse in the State of Maryland, •2-3 years of varied work experience as a professional nurse, hospice experience preferred, •1-2 years' experience working in an acute care setting. (A new registered nurse may be accepted for employment upon agreement to participate and completion of CRH's Preceptor Program, an intensive orientation program.), •Skilled in nursing practice, able to cope with family emotional stress and tolerant of individual lifestyles, •Dependent on work experience/training, hospice nurse may be designated to perform assessments for pediatrics, obstetrics, psychiatrics, etc. Physical Qualifications: •Possesses physical ability to perform job-related duties which may require lifting, standing, bending, transferring, stooping, stretching, walking, pushing, partial or complete assistance with activities of daily living without assistance from another health care worker or significant other. •Must be able to communicate verbally and in writing with individuals and families in end-of-life situations. •Must be able to use a computer and other office equipment to document patient information. •Must have a valid driver's license, furnish own reliable transportation and maintain insurance coverage. Please submit your resume and cover letter to HR@compassregionalhospice.org. (Date listed: 5/15/18)

Corsica Technologies (1048) Centreville, MD. Assistant Service Technician (FT) (Refer to MWE Job Order #831558); **Assistant Service Technician (PT)** (Refer to MWE Job Order #831552); **Help Desk Technician** (Refer to MWE Job Order #831594); **Network Operations Center Assist** (Refer to MWE Job Order #831563); **Outside Sales Account** (Refer to MWE Job Order #831597). <https://www.corsicatech.com>. (Date listed: 5/18/18)

Crab Shack (865) on Rt. 50 in Easton is hiring for the season. Full and part time positions available. MUST BE ABLE TO WORK WEEKENDS AND HOLIDAYS. Do not apply if you can't work weekends. Steam room help wanted. Send resume to cmhiggins28610@yahoo.com or call 410-310-9591 and leave message to set an appointment to fill out an application. (Date listed: 4/4/18 Updated: 5/14/18)

Critchlow Adkins Children's Centers' (1068) Cordova Site is now hiring for both a **part-time teacher** and **full-time teacher** in its School Age program. The part-time schedule will be M-F 12-5 PM, with the opportunity to earn additional hours due to school delays and closings. The primary functions will be to assist in planning and implementing curriculum activities for students; the selected candidates will be required to work with School Agers, as well as cover Preschool Teachers' breaks. An Associates' Degree in Early Childhood Education is preferred, however those interested in the field and/or taking appropriate course work will be considered. Full-time and part-time benefits packages available. Please submit resume and cover letter to jremenapp@cacckids.org for immediate consideration. (Date listed: 5/29/18)

Crop Production Services (1060) Chemical/Fertilizer Driver - CDL/A (mwe job order #842931). Call Jeff at 410.758.0575 or email Jeffrey.harris@cpsagu.com. (Date listed: 5/24/18)

Crossroads Community, Inc. (1053) Growing behavioral health organization seeks the following: **Residential Rehabilitation Program (RRP) Managers- FT** (Kent County & Dorchester County); **Residential Associates- FT** (7 days on/7 days off) in Dorchester, Queen Anne's and Kent counties; **Residential Substitutes and Monitors- PT** (Dorchester, Queen Anne's and Kent counties); **Residential Associate- FT** (Tuesday-Friday 1pm-9pm, Saturday 8am-4pm) in Kent County. Benefits package for full-time positions includes medical, dental, vision, life insurance, vacation, sick and holiday pay, 403b and more. Salary commensurate with education and experience. Applicants must have valid driver's license and be able to pass both driving record and criminal background checks. Apply at cci@ccinonline.com or visit website www.ccinonline.com. (Date listed: 5/21/18)

Crossroads Community, Inc. (649) Cambridge, Centreville, Chestertown. We offer **volunteer opportunities** in three Eastern Shore communities for folks of all ages who have an interest in working and serving in the human services fields. Crossroads provides psychosocial support to community members living with mental illness as they move through their journeys of recovery. As a volunteer, you will have the opportunity to serve alongside professional staff in our residences and in our Recovery Club. You will always have professional support with you but you will also have the opportunity to share your personal interests and activities with our clients. **Requirements:** Criminal history and driving record checks; three professional references and an interview by professional Crossroads' staff. This opportunity is ongoing and inquiries are welcomed at any time. **Please contact:** Crossroads Volunteer Coordinator Carla Thorpe at thorpec@ccinonline.com or call 410-758-3050 and ask for the Volunteer Coordinator. (Date listed: 2/12/18)

Davis, Bowen & Friedel, Inc. (211) seeking to fill the following: **Experienced Coastal Engineer** for our Easton, Maryland office. Duties shall include but not limited to design, permit acquisition and contract administration for shoreline and marina type projects, including sea level fluctuation evaluations beneficial use of dredged material; numerical modeling of dredged material projects within a water body; the use of segmented, detached breakwaters to protect cohesive shores; shoreline and sediment budget analysis; multilane boat ramps; marina development; bulkhead analysis & design; and stone jetty analysis & design. Preferred applicant shall possess PE license in both Delaware and Maryland or the ability to obtain them within demonstrated ability to market to and work with Local, State and Federal Agencies.

Experienced Civil Engineer for our Easton, Maryland offices. Duties shall include but not be limited to grading and drainage, storm water management, utilities, and erosion control design as well as assistance with permit coordination and acquisition, and construction administration on Residential and Commercial projects. Preferred applicant shall possess PE licenses in both Delaware and Maryland or the ability to obtain them within 12 months from date of hire. Desired qualifications include at least four years of related experience, proficiency in AutoCAD and the demonstrated ability to market and work with planners and developers. **Civil Engineering Designer** for our Easton, Maryland office. Duties shall include but not be limited to grading and drainage, storm water management, utilities and erosion control design for Coastal, Residential and Commercial projects. Proficient in the use of AutoCAD is required for this position. Desired qualifications include at least two years of experience, the demonstrated ability to work in a team environment and familiarity with AutoCad Civil3D. We offer a great place to work, an attractive incentive package, liberal PTO, and very competitive benefits. Learn more about us and our work on our website: www.dbfinc.com. **Current Openings.** (Updated 4/26/18)

Del-Mar-Va Paving (1010) under new ownership and management, is seeking a **Paver Operator, Roller Operator, and Lute Operator** to operate equipment in a safe and productive manner for our asphalt paving crew. Work will take place primarily in Sussex County, DE. The selected candidate will have experience with commercial and residential paving operations, as well as a thorough understanding of equipment maintenance duties such as cleaning, greasing and maintaining fluid levels on equipment. The person selected for this position must be capable of extensive and heavy physical activity (able to lift up to 75lbs.) and work in the field under all conditions. A valid MD or DE Driver's License, clean driving record, and reliable transportation are required. Resume, if available, can be sent to info@bryan-and-

sons.com, or an application can be filled out at our office at 7140 Barkers Landing Road, Easton, MD. For additional information, please call our office at 410-819-3001. (Date listed: 5/8/18)

Del-Mar-Va Paving (1011) under new ownership and management, is seeking **CDL Class A and B Truck Drivers** to supply our asphalt paving operations. Work will take place primarily in Sussex County, DE. This position will be filled by a person with experience hauling equipment and/or hot mix, knowledge of commercial driving regulations and roads in the area, and a clean driving record. The ability to physically operate and maintain a dump truck is required. A valid MD or DE CDL Class B Driver's License and ability to operate a vehicle with a GVW of 33,000 pounds or greater is required. A clean driving record and reliable transportation are also required. Resume, if available, can be sent to info@bryan-and-sons.com, or an application can be filled out at our office at 7140 Barkers Landing Road, Easton, MD. For additional information, please call our office at 410-819-3001. (Date listed: 5/8/18)

Dixon Valve (1077) Chestertown, MD. **CNC Machinist 1st Shift** (JO#846834); **Distribution Specialist** (JO#845416); **Entry Level CRM Administrator** (JO#845426); **CNC Programmer** (JO#816721); **Machinist Trainee 1st Shift** (JO#794473); **Machinist Trainee 2nd Shift** (JO#731215); **National Marketing Director** (JO#770040); **Production Engineer** (JO#745937); **Production Worker 1st Shift** (JO#845624); **Production Worker 2nd Shift** (JO#846841); **Software Developer** (JO#803828); **System Administrator** (JO#770048); **Technical Specialist** (JO#845435); **Warehouse Worker 6 am to 3pm** (JO#794455); **Warehouse Worker 10 am to 7 pm** (JO#816699). Apply: www.dixonvalve.com. (Date listed: 6/4/18)

Dorchester County Government (510) **Professional Engineering** position within the Public Works Department, Engineering Division, to assist in the planning, designing, construction and inspection of public works and public facilities projects. The Engineering Division provides technical expertise to all Public Works, specifically the Highway and Solid Waste Divisions. This position is an excellent opportunity for an engineer with five (5) or more years of experience to obtain a wide range of practical hands on experience on public works projects. Responsibilities include development and project management of capital projects; construction, maintenance and improvements of roads and bridges; solid waste issues including recycling and landfill operations; and waterway improvement programs. Responsibilities will also include further development of GIS capabilities. Requires hands on application of engineering principles and practices, plan review and project management. Minimum requirements are a Bachelor's degree in Civil Engineering and five (5) years engineering experience. CAD and GIS knowledge/experience is desirable. Effective communications and interpersonal skills required. Knowledge of environmental issues and State and Federal regulations is a bonus. Submit County Employment application and complete resume to: County Council Office, Dorchester County, 501 Court Lane, Cambridge, Maryland 21613. Applications can be downloaded at www.docogonet.com. (Updated 5/17/18)

Dorchester County Public Schools (1027) **Certified Teachers** (JO#829633); **Substitute Teachers** (JO#829634); **Food Service Assistants** (JO#829636). Apply on line to: <http://www.dcpsmd.org>. Click on Job Opportunities. (Date listed: 5/14/18)

Dynasplint Systems, Inc. (1051) Chesapeake Business Park, Stevensville, MD. *Restoring people, business and life the way it ought to be.* **Assembler** (Refer to MWE Job Order #825822). To Apply: Please send your cover letter & resume to bcatterton@dynasplint.com. (Date listed: 5/18/18)

Echo Hill Outdoor School (592) located on Maryland's Eastern Shore of the Chesapeake Bay. Echo Hill Outdoor School (EHOS) has successfully provided over forty-five years of residential and recreational learning experiences. Programs are designed to introduce and acclimate participants to the outdoors and foster respect for and awareness of themselves, each other and their environment. Course areas include: Watershed Ecology of the Chesapeake Bay and its surrounding ecosystems, group and individual development on our low and high element

challenge course, and exploration of history and the human environment in the Chesapeake Bay region. The program is flexible and committed to custom designing programs so as to meet the needs of a wide range of students/ participants, typically 3rd through 9th grade, from both public and private schools, as well as college students and adults of all ages. **Responsibilities:** At EHOS you would teach a variety of classes from all of our curriculum areas. You would also supervise and counsel all aspects of participant residential life during their stay at the school including overnights in platform tents or dormitories, table-heading at family style meals, and supervision during recreational time and other activities. **Qualifications:** EHOS is seeking motivated, energetic individuals with creativity, commitment and a passion for the outdoors. Experience working with and relating to children and people of all ages is extremely beneficial. A background in Education, Recreation, Environmental or Outdoor Education, Challenge Course facilitation, Psychology, Natural Sciences, Marine Biology, Liberal Arts or related fields is desired. **Compensation:** Starting salary for Teacher/Naturalist is \$250-\$270 per week. Individuals with demonstrated current certification in Wilderness First Responder, Wilderness First Aid, American Red Cross Lifeguard Training, or Valid State Teacher Certification will be considered at a slightly higher starting range. EHOS owned housing and board are a condition of this residential teaching position. Ten-twelve month contracts may be available for interested, committed individuals depending upon future openings, specialized positions available, and satisfactory job performance. A staff excess sickness and accident medical plan is available. **Applications are welcome year round.** Primary starting dates are in March and late August. To Apply: If you are interested in a challenging and rewarding experience please send cover letter, resume, two written reference letters and three telephone reference contacts to: Betsy Zelter McCown, jobs@ehos.org, Echo Hill Outdoor School, 13655 Bloomingneck Road, Worton Maryland 21678. (410) 348-5880. (Date listed: 1/30/18)

Egide USA (1052) Cambridge, MD is accepting resumes for **Quality Inspectors**. Resumes can be mailed to Egide USA, 4 Washington Street, Cambridge, MD 21613, Attn: Cindy Goodwin or email to: cgoodwin@us.egide-group.com. **Resumes for this position will be accepted through June 22, 2018.** **Summary and Purpose of Position:** What are the end results or objectives of this position? Why does the job exist? This position is responsible for the incoming, in-process and final Inspection of all components purchased or produced for and at Egide USA. Associates in Quality Inspection position must be able to consistently and efficiently perform all duties of the position with specifications and within quality and productivity guidelines of each product and/or process. **Essential Functions and Responsibilities** include the following. Other duties may be assigned. •Associate must be able to use hand measuring tools such as micrometers and calipers as well as optical tools such as Profile Projector and Toolmakers microscope. •Ability to use Microscope for extended periods of time. •Associate must be able to read blue prints, routers, procedures and look up and interpret Customer and Industry standard Specifications. •Have an understanding of JobBoss to the extent of making transactions. •Complete and maintain required documentation such as time cards, routers, TMI's, MRB's, First Article Inspections, IMR's and Sample Fixture sheets. •Utilize all necessary procedures and prints for inspecting parts for visual as well as dimensional characteristics. •Maintain and safe and clean working environment. •Notify Manager of and problems or unusual conditions that arise. **Other Duties, Responsibilities:** Responsibilities/important duties performed occasionally or in addition to the essential duties of the position. Any additional comments relevant to the position needs. The associate must be available for any shift or work schedule hours. Appropriate notice will be given and as much flexibility as possible will be made when business needs dictate a change in shift for an associate. The company will attempt to accommodate shift request, but no guarantees of any shifts at any given time will be made. **Supervisory Responsibilities:** This position has no supervisory responsibilities. **Competencies:** To perform the job successfully, an individual should demonstrate the following competencies. Interpersonal Skills: Focuses on solving conflict, not blaming; Maintains confidentiality; Keeps emotions under control; Maintains positive attitude. Oral and Written Communication: Listens and gets clarification; Responds well to questions; Writes clearly; Able to read and interpret written information. Teamwork: Balances team and individual responsibilities; Exhibits objectivity and openness to others' views; Gives and welcomes feedback; Contributes to building a positive team spirit; Supports everyone's efforts to succeed. Quality: Looks for ways to improve and promote quality; demonstrates accuracy and thoroughness; Monitors own work to ensure quality. Quantity: Meets productivity standards;

works efficiently; Completes work in a timely manner; Strives to increase productivity. Diversity: Shows respect and sensitivity for cultural differences. Ethics and Professionalism: Works with integrity and ethically; Upholds organizational values; Conserves organization resources; Approaches others in a tactful manner; Treats others with respect; Accepts responsibility for own actions. Safety and Security: Observes safety and security procedures; Reports potentially unsafe conditions; Uses equipment and materials properly. Adaptability: Adapts to changes in the work environment; Able to deal with frequent change, delays or unexpected events. Dependability: Follows instructions, responds to management direction; Takes responsibility for own actions; Completes tasks on time or notifies appropriate person as needed. Initiative: Asks for and offers help when needed. Generates suggestions for improving work. **Qualifications:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. •High School Diploma or GED. •Have a minimum of 3 years working in the Manufacturing area. •Ability to understand and comprehend verbal and written English Instructions. •Ability to perform basic Math functions such as adding, subtracting, multiplication and division. •Must be available to work in other areas of the facility as well as other shifts. Appropriate notice will be given before a shift change is made. **Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. •The associate must frequently lift and/or move up to 15 pounds and occasionally up to 30 pounds. The associate must be able to grasp small parts with fingers and should exhibit good finger dexterity and hand to eye coordination. Specific vision abilities required by this job include close vision, color vision, peripheral vision, depth perception and ability to adjust focus. **Work Conditions and Environment:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. -The noise level in this environment is usually moderate. (Date listed: 5/21/18)

Federal Resources (1049) Stevensville, MD. **Technical Writer** (MWE Job Order #842228). Apply online at: <http://ipc.us/t/C7D64FEB9D8A4028>. (Date listed: 5/18/18)

Federal Resources (1044) **Inside Sales Rep** (mwe #817352); **Intern-Supply** (mwe #827893); **Sourcing Specialist** (mwe #819737); **Technical Bus. Analyst** (mwe #808060); **Trn. Prog. Manager EOD** (mwe #807674); **Capture Manager** (mwe #831198); **Contract Administrator** (mwe #831204); **Sr. Financial Analyst** (mwe #831212); **Dir. Contracts & Comp.** (mwe #831222); **Technical Writer** (mwe #831226). All applications submitted online at www.federalresources.com. (Date listed: 5/17/18)

Fisher Auto Parts Professionals (1056) Easton, MD. **Delivery Driver-PT** (JO#842820). Apply on line at: www.fisherautoparts.com. (Date listed: 5/22/18)

S.E.W. Friel (1091) **Jockey Truck/Day Cab Driver**. Driver needed to run twice daily truckloads using our day cab from Queenstown to Wye Mills. In addition, for the rest of the shift, driver will move trailers of product from one warehouse to another using our Jockey truck. Driver will be needed approximately July 10th until late September (exact days to be determined). Shift is from 6am to 6pm and runs 7 days a week with an occasional down day(s) determined by the harvesting of the corn. Overtime is mandatory. In addition, starting immediately after the above, the driver would switch to a Monday through Friday 7am to 5pm shift moving product from one warehouse to another using our Jockey truck. They will be required to load and unload their own trucks using a forklift. Other duties may be assigned. Location for employment would be: S.E.W. Friel, 120 Friel Lane, Wye Mills, MD. Pay will be \$12.00 - \$14.00 based on experience. Drivers must have a CDL license, be able to pass a background check, drug test and physical. Contact debbie@sewfriel.com or call Debbie at 410-827-8814. (Date listed: 6/6/18)

Genesis Healthcare (1086) **Aide-Geriatric Nurse** (3) (MWE #'s 846861, 827649, 846864); **Registered Nurse** (5) (MWE #'s 842329, 846877, 847204, 847209, 847214); **Asst. Director of Nursing** (MWE #846854); **Director Social Svcs. II MSW** (MWE #842300); **Licensed Practical Nurse** (2) (MWE #'s 827231, 842317); **Nursing Supervisor** (MWE #842326); **Non Certified Nurse Asst.** (MWE #847196). Apply online www.genesisihcc.com. (Date listed: 6/5/18)

Greater Dover Community Job Fair (1079) www.DoverJobFair.com. Looking for work? If you are, you will NOT want to miss this event. Spend time, face-to-face, with several eager employers...all in just a few hours. This is one of the largest hiring events in the area so do not miss out. **Thursday, July 19, 2018 from 1:00pm-4:00pm.** St. Andrew's Lutheran Church, 425 North DuPont Hwy., Dover, DE 19901. **FREE** for job seekers. We recruit dozens of employers and employment resource providers. Email info@relianthiring.com or call 1.800.572.9041 with questions. Based on past participation, hundreds of positions are available ranging from Administrative Assistants, Human Services Specialists, Counselors, Communication Specialists, Full time and seasonal openings, Guest Services, Management positions, Adjunct Professors & Faculty, Admission Representatives. Military Outreach, Corporate Outreach, Marketing, IT, Financial Aid, Cable Installer Trainees, Security Officers, Management Trainees – Construction, Machine Operators, Retail, Food /Restaurant, Drivers, Dispatchers, Heavy Equipment Operators, Sales and many more. To **preregister** or learn more visit www.DoverJobFair.com. (Date listed: 6/4/18)

Groco (1064) Gross Mechanical Labs. **Technical Service Manager** (MWE Job #844048); **Assembly Technician** (MWE Job #818796); **Machine Operator** (MWE Job #789690). Email Resume to dphelan@groco.net. (Date listed: 5/25/18)

Hanover Foods (1092) **Straight Refrigerated Box Truck Driver** (JO#848136). To apply email resume to: roberts@hanoverfoods.com. (Date listed: 6/7/18)

Inn at Perry Cabin (1085) **Management: Director of Engineering:** Direct all aspects of engineering operations for interior/exterior facilities including electrical, refrigeration, plumbing, heating, cooling, structural, ground care, and parking areas. Manage other engineering work necessary to maintain the property in an optimum and efficient condition to ensure the safety and comfort of guests and employees. **Executive Sous Chef:** Provide technical and administrative assistance to the Executive Chef: effective operation of the kitchen and food production outlets. Certification of culinary training or apprenticeship required. Culinary degree preferred. 1 FT. **Spa Director:** Responsible for the establishment and execution of clear short-term and long-term goals as set by the General Manager, and for the daily leadership of the spa operations ensuring all productivity and expense controls are followed as well as ensuring that all revenue opportunities will be capitalized upon. 1 FT. **Director of Catering/Conference Services:** Responsible for coordination of all Catering and Conference Events and assists with social events as directed by the Director of Sales & Marketing. 1 FT. **Pastry Chef:** Participate in and supervise the preparation of desserts, breads, and pastries to agreed standards with proven recipes for consistency. Maintain pastry inventory, source suppliers and place orders in advance of functions and ensure adequate rotation of stock while working within budget. Possess ability to motivate hotel staff and maintain a cohesive team. Certification of culinary training or apprenticeship required. Culinary degree preferred. 1 FT. **F&B Manager:** Supervise all Food and Beverage service staff to ensure service to all guest follows established standards, is consistent, efficient and courteous manner, as well as assist in the planning, organization, development, and direct overall operations under Director of F&B. 1 FT. **Front Office: Front Desk Receptionist:** Responsibilities include check-in and check-out while providing excellent customer service in accordance with Belmond standards; greeting and providing services such as arranging transportation, guiding visitors, and providing directions. Respond to and follow up on guest complaints and guest requests. 2 FT. **Guest Services: Call Center Concierge:** Place outbound calls to upcoming guests to capture/coordinate use dining options, waterfront activities, recreation activities, spa services, and golf, etc. Coordinate and follow up on all guest requests insuring a high level of guest satisfaction. 1 FT. **Culinary: Line Cook:** Prepare food items in a

professional, efficient, and courteous manner. Perform routine kitchen duties, as well as a variety of station specific tasks that require planning and organization to meet deadlines and quality standards. Prefer experience in a luxury hotel, certification of culinary training, apprenticeship or culinary degree. 4 FT. **Stewarding: Steward:** Clean, sanitize and maintain overall organization in various dish areas. Position requires bending, continuous standing, pushing, pulling and carrying up to 80lbs. 2 SNL. **Steward Supervisor:** Responsible for leading, developing and training stewards. Assist stewards and perform duties when needed. Demonstrate good communication, training and team player skills. Position requires bending, continuous standing, pushing, pulling and carrying up to 80lbs. 1 FT. **Restaurant: Barback:** Set up bar area and assist bartender as required to serve guests in a professional, efficient and courteous manner. Position requires stand/walk for long periods of time, bend throughout shift, and push/pull/carry/lift up to 50lbs. 1 SNL / 1 PT. **Bartender:** Creates and serves beverages and food to guests, while providing excellent guest service. Must be at least 21 years old and willing to obtain TIPS certification. Position requires bending, continuous standing, pushing, pulling, carrying & lifting up to 50 lbs. One year prior experience in similar F&B operation required. 4 SNL

Host: Greet and seat all guests in a friendly and courteous manner using appropriate procedures in accordance with Belmond standards. Assist in the planning, coordination and execution of the flow of guests in the restaurant. Excellent customer service and communication skills required. 2 FT / 2 SNL. **Server:** Serve guests in a professional, efficient and courteous manner. Prepare specified areas for F&B service. Know menu, wine list, and all hotel facilities/services. Prefer min 1 year of experience in luxury hotel or fine dining; willingness to obtain TIPS certification. 3 FT / 7 SNL. **DRA/Food Runner:** Creates and serves beverages and food to guests, while providing excellent guest service. Will also at times assist in running food items from kitchen to dining room. Position requires bending, continuous standing, pushing, pulling, carrying & lifting up to 50 lbs. 2 FT / 1 SNL. **Pool/In-Room Dining Supervisor:** Supervision and training of staff working the F&B area of pool and In-room Dining. Candidates must be able to stand/walk for long periods of time and bend, push, pull, and lift up to 50lbs. Must be willing to obtain TIPS certification and have prior F&B experience in a supervisory role. 1 SNL. **Activities: Activities Attendant:** Develop/lead the scheduled and leisure activities throughout the day for guests as well as team building activities for groups throughout the season. Multitask with opening and closing procedures for the activities/fitness/pool and maintain areas throughout the day. 3 SNL. **Banquets: Banquet Supervisor:** Coordinate banquet functions, both on and off premises, with other departments as well as outside business contacts (i.e. florists, a/v, and exhibit equipment suppliers). Assist management with preparation of work schedules in accordance with staffing guidelines and labor forecast to meet business demands. Supervise and monitor banquet staff to ensure all functions are carried out in accordance with Belmond standards. 1 FT. **Banquet Server:** Serve banquet/social guests in a professional, efficient and courteous manner. Prepare specified areas for food and beverage in an agreed upon time frame. Maintain knowledge of menu, wine list, and all hotel facilities/services, enabling server to respond to guest inquiries appropriately. Must be willing to obtain TIPS certification. 3 SNL. **Banquet Houseperson:** Ensure function room is set according to guest expectations and Belmond standards. Responsible for set-up, breakdown, and clean-up of all spaces associated with banquets and conventions. 5 SNL. **Housekeeping: Housekeeping Supervisor:** Supervise housekeeping staff to ensure uncompromising levels of cleanliness and highest caliber guest service. At least 2 years' experience in housekeeping & 1 year experience in a hotel required; preferably in a leadership position and must have a valid driver's license. 1 FT. **Room Attendant:** Service vacant or occupied guestrooms in the time allotted while adhering to Belmond standards. Position requires continuous standing, bending, push/pull/lift/carry up to 40lbs & working with chemicals. Experience preferred. 2 FT / 2 SNL. **Public Area Attendant:** Maintain cleanliness of all public areas, employee restrooms and assist with other routine tasks within Housekeeping Department as required. 1 FT. **Houseperson:** Ensure assigned housekeeping areas are kept clean and fully stocked & assist other employees with their job functions to ensure optimum service to guests. Must be available to work evening hours. 1 SNL. **Turndown Attendant:** Adhere to hotel specifications and standards in servicing nightly sheet turndown. 2 FT 2PT. **SPA: Massage Therapist:** Must be able to provide and maintain the highest standards of massage therapy and body treatments including but not limited to scrubs and wraps. Must have thorough knowledge of massage therapy procedures. Must be licensed in the state of Maryland. 5 PT. **Nail Tech:**

Perform professional Linden Spa specific nail, hand and foot treatments while meeting cleanliness and sanitation standards. Must hold and maintain a current Maryland State license; prefer 1 year of experience in a spa setting. 2 PT. **Esthetician:** Administer professional Linden Spa specific facials, waxing services, and body treatments while meeting cleanliness and sanitation standards. Must hold and maintain a current Maryland State license; prefer 2 years of esthetics experience. 2 PT. **Spa Attendant:** Maintain cleanliness of all spa areas and ensure all supplies are fully stocked to provide the highest quality guest experience. Assist in other areas as needed. 1 SNL/1 PT. (FT = Full Time; PT = Part Time; SNL = Seasonal; ONC = On Call). To apply visit www.belmondcareers.com. (Select 'View Vacancies'. Under 'Business Name' select 'Inn at Perry Cabin by Belmond' then select 'Search'). (Date listed: 6/4/18)

Kent County Government (1082) **Community Planner** (MWE #830542); **Deputy Sheriff** (MWE #846742) **Open Until Filled**; Obtain Application at Kent County HR, 400 High St., Chestertown, MD. 410-778-4595. (Date listed: 6/4/18)

Kent County Government (1038) **Community Planner** (MWE # 830542); **School Security Deputy** (MWE #830551) - Open Until Filled; Obtain Application at Kent County HR at 400 High St. in Chestertown - 410-778-4595. (Date listed: 5/16/18)

Laborers (1074) with driver's license and transportation. Scale wages for erosion control work on federal and state highways. **Apply no later than June 28, 2018**. Contact Betty (410) 643-8078. EEO. (Date listed: 6/4/18)

Loews Hotels (919) has various positions available in Maryland. All candidates must be able to work a flexible schedule to include weekends, holidays and PM shifts. We offer team members excellent benefits and competitive compensation. [Click Here](#) to view and apply for available jobs, or go to www.loewshotels.com. (Date listed: 4/13/18 Updated 5/17/18)

Lowe's (1043) of Easton. **Electrical Pro** (mwe #830955); **Store Seasonal Employee** (mwe #830956); **Plumbing Pro** (mwe #821122); **Sales Support Associate** (mwe #827626); **Sales Specialist Millwork** (mwe #827631); **Sales Specialist Cabinets** (mwe #830952); **Store Seasonal RDC Truck Unloader** (mwe #827633). All applications must be submitted online at www.lowes.com. (Date listed: 5/17/18)

Manor Discovery Center (1029) **Preschool Teacher** - Full Time. Seeking a qualified, enthusiastic, nurturing individual to teach our four-year-olds' PreK class. FT position w/benefits. Qualifications include coursework in child development and preschool curriculum. Only applicants with the above qualifications will be contacted. \$11.00/hr & up with experience &/or education. Contact Jessica at Manor Discovery Center 410-822-5555; officemdc@manordiscovery.com. Please email resume or send to: Manor Discovery Center, 702 Idlewild Ave, Easton, MD 21601. MDC is open 7:15-5:30 M-F. (Date listed: 5/15/18)

Maryland Plastics, Inc. (1032) **Secondary Operations** (JO#830291). Will be responsible for all secondary equipment – hot stamp machines, drill press, router, and more. Will be responsible for our packaging program, including creation and maintenance. Assist with audits and other duties deemed necessary. Must be computer literate. Working knowledge of Word and Excel. Must have excellent attendance. Ability to work with minimal supervision. Excellent starting salary and benefits package. To apply email resume to: gnwiii@mdplasticsinc.com. (Date listed: 5/15/18)

Maverick Transport, Inc. (1080) Easton, MD. **Logistics Operations** (JO#846820). Email resumes to: akarcher@mavericktransport.com. (Date listed: 6/4/18)

Medifast (1041) Ridgely, MD. **Warehouse Supervisor** (JO#830966); **Warehouse Team Lead** (JO#830958); **Warehouse Production Workers** (JO815785); **Forklift Operator** (JO#830977); **Quality Assurance Tech** (JO#830983). **APPLY ONLINE**. (Date listed: 5/17/18)

Montgomery County Department of Correction & Rehabilitation (1091) Correctional positions available: **Custody & Security, Health Services, Food Services, Administration.** Call now for information 240.777.9759 or visit montgomerycountymd.gov/careers. (Date listed: 6/6/18)

N R L & Associates, Inc. (1078) 245 Log Canoe Circle, Suite I, Stevensville, MD. **General Production** (Refer to MWE Job Order #846795); **Assembler** (Refer to MWE Job Order #846796); **Machine Operator (Day Shift)** (Refer to MWE Job Order #846789); **Machine Operator (Night Shift)** (Refer to MWE Job Order #846791); **Setup Operator** (Refer to MWE Job Order #822932); **Programing** (Refer to MWE Job Order #846800). [APPLY](#)

Optometrist Office (971) Seeking for full-time **reception** responsibilities in a healthcare setting in Cambridge, a dedicated, responsible person who can multitask and who has good language skills. Send resume and references to PO Box 976, Cambridge, MD 21613. (Date listed: 4/27/18 updated 5/30/18)

Optometrist Office (970) Seeking an **optical/optometric technician specialist** for a full-time position in an optometric practice in Cambridge. Experience is desirable but not mandatory. Send Resume and references to PO Box 976, Cambridge, MD. 21613. (Date listed: 4/27/18 updated 5/30/18)

Palmer's Plumbing (1020) PO Box 27, Queenstown, MD. **Journeyman Plumber** (Refer to MWE J.O. #818850); **Plumber Helper/Apprentice** (Refer to MWE J.O. #818856). Email Resume to info@palmersplumbing.com. (Date listed: 5/10/18)

Palmetto (1073) Denton Industrial Park. **Assembly Technician** (Ring Department): •Cuts the packing rope on cutting machines; •Presses cut lengths into rings on presses; •Packages rings. Demonstrates work maturity skills, i.e. shows up every day, works a full 8 hours and exhibits a good attitude. FUTURE promotional positions may be available with the right skill set within 1-3 years! **Shipping:** •Experience with UPS; •Experience with SAP database A+. **Inside Sales:** •Experience with SAP database A+; •Needs to demonstrate solid computer skills; •Good communication skills. Email resume or inquiries to palmetto@gtweed.com. If no email, call 410-479-2244 and ask for Terry or BJ. (Date listed: 6/4/18)

Paul Reed Smith Guitars (PRS) (1047) 380 Log Canoe Circle Stevensville, MD. **Purchasing Manager** (See MWE Job Order #831696 for details). Apply <http://www.prsguitars.com/careers/>. (Date listed: 5/18/18)

Planned Parenthood of Maryland (1033) **Medical Assistant.** Easton, MD. Hours vary by day, Full-Time, Monday – Friday. Summary of responsibilities: Under the general direction of the Health Center Director, performs the administrative and clinical support tasks necessary for efficient center operations to ensure high quality client services and support, informed consent, client education and counseling, effective clinical support, efficient client flow, and a professional health care environment. Qualifications: •Bilingual English/Spanish, preferred. •Graduation from high school or GED and in conjunction with a medical assisting certificate or 1 year of experience working in a healthcare setting performing back or front office duties. •Phlebotomy/IV training or willingness to obtain after employment. •CPR certification or willingness to obtain immediately after employment. •Knowledge of principles and practices of administration, organization, common techniques and practices in an office or medical health center setting. How to apply: <https://jobs.lever.co/ppmd>. (Date listed: 5/16/18)

Queen Anne's County Government (1083) **Equipment Operator I** (MWE #846752). **Open until Jul 31, 2018;** **Deputy Sheriff Certified** (MWE #771769); **Deputy Sheriff Non Certified** (MWE #771764). **Open Until Aug 31, 2018.** Apply online at www.qac.org. (Date listed: 6/4/18)

Queenstown Collision (1090) 882 Del Rhodes Ave, Queenstown, MD. **Helper Auto Body Collision** (Refer to MWE Job Order #845434). Training Provided. APPLY by Email al@queenstowncollision.com or in person. (Date listed: 6/6/18)

Quevera (1023) 104 Tech Park Drive, Cambridge, MD 21613. **Administrative Assistant** (JO# 829317). Part time to start. Must be a Dorchester County Resident. Email resume to: staffing@quevera.com. (Date listed: 5/11/18)

Reeb Millwork Corporation (1089) 1315 Goldsboro Road Barclay, MD 21607. "...continuously seeking highly motivated, experienced individuals to join our exceptional team. **Assembler 2 (Day Shift)** (JO#847374); **Customer Service Supervisor** (JO#847382); **Field Services Coordinator** (JO#847384); **Inside Sales Rep.** (JO#802954); **Material Handler (Night Shift)** (JO#847389); **Operations Manager** (JO#847392); **Production Manager** (JO#847395); **Production Supervisor** (JO#773410); **Truck Driver (Class A)** (JO#847401). Competitive base pay & comprehensive benefits offered. Apply online: www.reeb.com. (Date listed: 6/5/18)

ScribeAmerica (962) Medical Scribe - Easton, Chestertown, Glen Burnie & Millersville, MD. Full-time & Part-time available. Job Description: We are looking for candidates who are eager to gain valuable experience by working closely with physicians as a Medical Scribe for ScribeAmerica. Our Medical Scribes assist directly with a physician team in a clinical setting to effectively and efficiently compile detailed electronic medical records/patient charts. Scribing provides incredible exposure to the medical field and will allow you to develop an extensive medical knowledge base, and on the job experience. This position is ideal for students and alumni looking to get into medical school (over 85% of our Scribes achieve acceptance each year) or who plan to work in the medical field. ScribeAmerica is looking to hire and train Medical Scribes to work in the Easton, Chestertown, Glen Burnie & Millersville area of Maryland. We offer paid part-time and full-time hours. •Accompany physician while seeing patients and assist in recording patient history and physical. •Organize all of patient's laboratory tests, medications, imaging studies, etc. and transcribe the results of the encounter into the patient's chart/electronic medical record. •Document all procedures completed and record all diagnostic test results. •Document any consultation made by physician to a patient's personal physician, on-call. •Responsible for documenting all diagnoses, treatment plans, prescriptions, and discharge. •Must demonstrate ability to clearly and concisely communicate, orally and in writing. •Demonstrate a high level of maturity and possess strong interpersonal & organizational skills. **Job Qualifications:** •Must have a minimum of a high school diploma. A college degree, or current enrollment in a degree program is preferred. •Computer and typing skills are preferred. •Experience with medical terminology is preferred. •A constitution to work under the rigors of delivering medical care. •A responsible and mature individual with a passion for medicine. APPLY HERE. Company Contact: Josh Sattler, 954-908-8595, joshua.sattler@scribeameric.com. (Date listed: 4/24/18)

Southside Land Management, LLC (1066) Experienced Equipment Operators! (JO#844772) **Construction Laborers!** (JO#844766) Apply by email- southsidelandmgt@gmail.com (Date Listed 5/30/18)

Talbot County Government (1040) **Airport Manager** (mwe #826234) - **Deadline to apply June 15, 2018.** **Correctional Officer** (mwe #815701); **EMT-B/Driver** (mwe #815704) - **Deadline to Apply June 1, 2018.** Email resume, cover letter and 3 references to applications@talbotcountymd.gov. (Date listed: 5/16/18)

Talbot County Government (987) **Airport Manager** (mwe #826234) - **Deadline to apply June 15, 2018;** Email resume, cover letter, 3 references to applications@talbotcountymd.gov. (Date listed: 5/2/18)

Talisman Therapeutic Riding (690) **Volunteer Opportunity** - If you are looking for a friendly and fun volunteer environment, come check out our beautiful farm in Grasonville, Maryland. We offer equine assisted riding for our riders and participants. TTR is always in need of new volunteers to help with horse riding lessons, horse care, events, and farm projects. We encourage all volunteers to share their skills with us! There is no previous experience necessary, our scheduling is flexible, and you must be 14 years of age or older. Please fill out our [volunteer](#)

[application](#) and attend a brief scheduled orientation. Thank you for your interest and we look forward to seeing you at the farm! Contact Aimee Coffey with any interests or questions @ 443.239.9400 aimee@talismantherapeuticriding.org. www.TalismanTherapeuticRiding.org. (Date listed: 2/20/18)

Total Home Performance (1000) Waterproofing and Insulation Installers. Come join our team! We are seeking hardworking, motivated, drug free employees to join our growing production workforce. Construction, HVAC, Plumbing, Electrical experience is not required but preferred and we are willing to train those individuals seeking a new career. This position is for **waterproofing and insulation production crew**. 40 hours per week + overtime potential. Total Home Performance offers health insurance, vacation pay & paid time off, professional training and certification. Applications available at our office or send your resume to: 8692 Brooks Drive, Easton, MD. (Date listed: 5/7/18)

Tri Gas & Oil Company, Inc. (1059) **HVAC Service Tech** (MWE#843284); **Customer Service Rep** (MWE #843287); **Cylinder Exchange Driver** (MWE #843291). Go to www.trigas-oil.com or email careers@trigas-oil.com. (Date listed: 5/23/18)

UniSite Design, Inc. (1042) 1105 Park Lane, Denton, MD, is a manufacturer and designer of high-quality commercial grade site furnishings located in Denton, Maryland. We take great pride in designing and manufacturing Victor Stanley products which are one of the finest collections of site and street furnishings (litter receptacles, benches, tables & chairs, picnic tables, bike racks & bollards) in the world. Carefully integrated designs and innovative use of materials and technology embody our commitment to produce durable, strong, functional, attractive and comfortable site furniture. We are currently seeking an **Entry Level Welder** that is a highly motivated, competent, reliable, safe and quality conscious individual. Our manufacturing positions are physical and candidates are required to lift up to 50 lbs, stand for 8 hours, and work in warm conditions. *UniSite Design, Inc. is an Equal Opportunity / Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, age, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. Please apply in person or online through our **Career Center**. (Date listed: 5/17/18)

USA Fulfillment (1071) 313 Talbot Blvd., Chestertown, MD 21620. 410-810-0880. woutten@usafill.com. USA Fulfillment has an opening for a full-time **Warehouse Worker** for its Chestertown, MD location. The Warehouse Worker will assist the Warehouse Manager with inventory management. Required skills include basic computer knowledge and the ability to lift 50 lbs. Forklift experience helpful, but will train. Full benefits available. To apply, complete a full application at USA Fulfillment's offices between 8:30am and 3:00pm, M-F. Address: 313 Talbot Blvd., Chestertown, MD 21620, or go online to www.usafill.com. (Date listed: 6/1/18)

US Census Bureau (1088) **Recruiting Manager** - \$31.50 per hour. Responsible for the development and implementation of a plan that will allow the office to recruit thousands of applicants for office and field positions. Train, manage, and supervise a dozen or more field recruiters (Recruiting Assistants). In addition, supervise office support staff answering calls from potential applicants. Apply online today www.census.gov/fieldjobs. <https://go.usa.gov/xQ7yD>. (Date listed: 6/5/18)

Veterinary Assistant (980) We are a mobile veterinary clinic based out of Stevensville, MD servicing points east. One of our members is leaving for a full time position, which means we need to fill a part time slot. This entails assisting the doctor with patients, handling lab samples, client communications, answering phones and scheduling, actually a bit of everything. The hours would be Mon, Tues, Thurs, Fri from 1 until 6. This is not a stressful work environment, and we have great, friendly clients, plus the opportunity to ride around some really pretty areas. Some experience with dogs and cats would be helpful, but we can train the right individual who has a good work ethic. If you have an interest or curiosity, please contact Dr Van Horn by phone, text

or email. Phone number is 410-643-7565, cell is 410-924-3863, and email is doc@kimobilevet.com. (Date listed: 5/2/18)

WalMart (1057) Denton, MD. **Department Managers** (JO#843303); **Cashiers** (JO#843295); **Stockers** (JO#843304); **Produce Associates** (JO#843306). Veterans are encouraged to apply. Apply on line at www.careers.walmart.com. (Date listed: 5/23/18)

J C Warner Company (998) Heating, Cooling, & Sheetmetal Works, 210 Del Rhodes Ave, Queenstown, MD 21658. www.jcwarnerhvac.com. Contact Zeke Warner - zwarner@jcwarnerco.com or 410-758-2278. Positions available: **HVAC Technician, Installer, and Helper**. Apply in person. **Deadline for applications July 1 2018**. (Date listed: 5/7/18)

The Office of Employment Services makes every effort to publish the job listing in a timely manner. However, deadlines for some positions allow a limited response time. Contact with the employer is encouraged to see if the position is still available. Chesapeake College is an Equal Opportunity Institution.