



Title IX Reporting Requirements and Reporting Guidelines

Policy Statement

Chesapeake College prohibits all forms of sexual and gender-based harassment and misconduct, including but not limited to acts of sexual violence, sexual harassment, domestic violence, dating violence, and stalking. The college is committed to addressing all alleged incidents of sexual misconduct, preventing their reoccurrence, and remedying any effects. This policy is in accordance with Title IX of the Education Amendments of 1972 (“No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance.”), and applies to conduct which occurs on Chesapeake College property or at college-sanctioned events or programs that take place off campus, including trips or internships. The college will adopt and follow procedures to fully implement this policy and to comply with federal and state laws and regulations including Title IX of the Education Amendments of 1972 as amended, Title VII of the Civil Rights Act of 1964, and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Acts which includes the Violence Against Women Act. For purposes of this policy, Title IX shall be the term to capture all of these laws which implicate sexual misconduct and sex discrimination.

Reporting Requirements

Any responsible employee* with information about sexual misconduct and/or sex discrimination shall report it promptly to the College’s Title IX Coordinator, Title IX Deputy Coordinator, Campus Security, and/or other identified Title IX official(s). Any person with information about sexual misconduct and/or sex discrimination may report it to any of the above-reference officials. The College will assist any person needing assistance to make a report or complaint. The College strongly encourages any person who is a victim of or who witnesses any crime to contact law enforcement and/or call 911 immediately.

Reporting Guidelines

Who may file a report or complaint?

Any person

Who is required to report any knowledge of sexual misconduct or sexual discrimination to the Title IX Coordinator?

All Chesapeake College employees (except short-term CE instructors, such as those teaching a one-day class) are required to report any knowledge of sexual misconduct or sexual discrimination. The College will assist any person needing assistance to make a report or complaint.

To whom is a report/complaint given?

Title IX Coordinator, Title IX Deputy Coordinator, Campus Security, members of the Title IX team, or the Office of Student Affairs.

How may I file a report/complaint?

By telephone, email, reporting form, or in person. Confidentiality will be protected to the greatest extent possible.

Do I have to give my name?

If you are an employee forwarding a report/complaint from a complainant or other person with knowledge, your name and contact information is required. If you are a complainant or other person with knowledge, providing your name and contact information will help the College take the appropriate action; anonymous reports will be accepted but are much more difficult to resolve. Confidentiality will be protected by the Title IX Coordinator, Title IX Deputy Coordinator, and/or Title IX investigators and team members to the greatest extent possible.

Can I get in trouble for reporting?

No. Chesapeake College prohibits retaliation in any form and against any person. Also, the College will not initiate disciplinary action against a complainant or witness who was under the influence of drugs or alcohol at the time of the reported sexual misconduct or sex discrimination. If another person makes a report/complaint against you, the College will apply the same policy/procedures to the new report/complaint.